



Toronto Port Authority

Billy Bishop Toronto City Airport

Community Liaison Committee

November 12th, 2025

Meeting #60

Virtual

Toronto, Ontario

Minutes prepared by:





LURA Consulting prepared these meeting minutes. LURA provides neutral third-party consultation services for the Ports Toronto Community Liaison Committee (CLC). These minutes are not intended to provide verbatim accounts of committee discussions. Rather, they summarize and document the key points made during the discussions, as well as the outcomes and actions arising from the committee meetings. If you have any questions or comments regarding the Meeting Minutes, please contact either:

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Summary of Action Items from Meeting #60

Action Item	Action Item Task	Who is Responsible for Action Item
M#59-A4	Toronto Port Authority to investigate the Air Show practice noise source on August 26 and August 28, 2025, before the show.	Toronto Port Authority
M#59-A5	Toronto Port Authority will consider a more formalized process to monitor helicopter activity and ensure operators are flying prescribed routes.	Toronto Port Authority
M#59-A6	Councillor Malik's Office to investigate the feasibility of extending the Municipal Law Enforcement Officer (MLEO) certification powers to nearby facilities. The Airport and Waterfront Community Centre staff to connect offline for coordination and support.	Councillor Malik's Office
M#60-A1	Toronto Port Authority to review how the noise area is labelled and defined on the Airport's complaints website.	Toronto Port Authority
M#60-A2	LURA to follow up with Air Canada regarding participation in the CLC meetings	LURA
M#60-A3	Hoverlink to schedule a separate meeting with community members to better understand future impacts.	Hoverlink
M#60-A4	Toronto Port Authority to prepare a simple one-page resource guide explaining how to access project updates through their social media and online platforms.	Toronto Port Authority
M#60-A5	Toronto Port Authority/LURA to share information about the Airport's Sunflower Program with the Winward Co-op building manager	Toronto Port Authority/ LURA

Name	Organization (if any)	Attendance
COMMITTEE MEMBERS		
Councillor Ausma Malik	Ward 10 – Spadina-Fort York	Absent
Thomas Davidson	On behalf of Councillor Ausma Malik	Present
Nora Cole	On behalf of Councillor Ausma Malik	Absent
Bushra Mir	On behalf of Ward 10 – Spadina-Fort York	Absent
MP Chi Nguyen	MP, Spadina-Harbourfront	Absent
Jay Paleja	City of Toronto – Waterfront Secretariat	Present
Ainsley Davidson	City of Toronto – Waterfront Secretariat	Present
Joanne Dobson	Air Canada	Absent
Brad Cicero	Porter Airlines	Present
Jennifer Quinn	Nieuport	Absent
Cheryl Stone	Nieuport	Absent
Nadia Dzula	Nieuport	Absent
Ryan White	Nieuport	Present
Dominic Roszak	Toronto Board of Trade	Present
William Peat	Ireland Park	Absent
Anjuli Perera	Waterfront Toronto	Absent
Grace Lindsay	Waterfront Toronto	Absent
Sarah Chapin	Waterfront Toronto	Absent
Josh Hilburt	Waterfront Toronto	Present
Joan Prowse	Bathurst Quay Neighbourhood Association (BQNA)	Present
Bev Thorpe	Bathurst Quay Neighbourhood Association (BQNA)	Absent
Michael Bethke	East Waterfront Community Association (EWCA)	Present
Carlos Garcia	East Waterfront Community Association (EWCA)	Present
Hal Beck	York Quay Neighbourhood Association (YQNA)	Present
David Lewis	York Quay Neighbourhood Association (YQNA)	Present
Tony Farebrother	Toronto Island Community Association (TICA)	Present
Jerry Shiner	Toronto Island Community Association (TICA)	Absent
Natasha Francis	Waterfront Neighbourhood Centre	Absent
Kelly M	Waterfront Neighbourhood Centre	Absent
Commander Paul Smith	HMCS York	Absent
Dave Purkis	Nav Canada	Absent
Mark Maramieri	Nav Canada	Absent
Matt Slaman	Art & Water	Absent
Oliver Hierlihy	Waterfront BIA	Present
Tim Kocur	Waterfront BIA	Present
Mark Maloney	University of Toronto – Municipal Affairs	Present
Massimo DeMaria	Harbourfront Centre	Absent
Samir Shajani	Harbourfront Centre	Absent

Bill Duron	Toronto Island Yacht Club	Present
Stacey Rodrigues	The Westin Harbour Castle	Absent
TORONTO PORT AUTHORITY REPRESENTATIVES		
Roelof-Jan (RJ) Steenstra	Toronto Port Authority – President and CEO	Absent
Warren Askew	Toronto Port Authority – VP Airport	Present
Rob Aasa	Toronto Port Authority – Director of Airport Programs and Business Operations	Present
Deborah Wilson	Toronto Port Authority – VP of Communications and Public Affairs	Present
Bojan Drakul	Toronto Port Authority – VP Infrastructure, Planning and Environment	Present
Michael MacWilliam	Toronto Port Authority – Senior Airport Operations Director	Present
Holly Campbell	Toronto Port Authority – Director of Safety and Security	Present
Noah Meneses	Toronto Port Authority - Safety Management and Regulatory Officer	Present
Claire Pfeiffer	Toronto Port Authority – Senior Manager Communications (Interim)	Present
Chris Pearce	Toronto Port Authority - Director, Groundside Operations	Absent
Stephen Klem	Toronto Port Authority – Duty Manager	Absent
Juhi Matta	Toronto Port Authority – Senior Manager; Environment, Social and Governance (ESG)	Present
Paul Dormer	Toronto Port Authority – Senior Director, Capital Projects and Planning	Present
Christopher Brodkin	Toronto Port Authority – Project Lead	Absent
Sarah Clare	Director, Real Estate and Property	Absent
Sylvain Thériault	Toronto Port Authority - Corporate Fire Chief	Present
Mark Smith	Toronto Port Authority – Fire Chief	Absent
Heather Dennis	Toronto Port Authority – Project Assistant	Present
Adetoun Aayilara	Toronto Port Authority – Project Lead – Airport Comprehensive Plan	Present
Steve Denes	Toronto Port Authority – Project Lead - RESA	Absent
FACILITATION		
Geoffrey Mosher	LURA Consulting	Present
Hasnaa Maher	LURA Consulting	Present
GUESTS		
Erika Potrz	Hoverlink Ontario Inc – Chief Operating Officer and President	Present
Diane Jameson	Observer	Present

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1. Welcome and Land Acknowledgement

Geoffrey Mosher (LURA) welcomed members of the Billy Bishop Toronto City Airport (abbreviated to the Airport subsequently) Community Liaison Committee (CLC) to the 60th committee meeting.

2. Review of Meeting Minutes & Action Items

Mr. Mosher provided an overview of the agenda. The meeting agenda is included in **Appendix A**.

Mr. Mosher also noted that the 59th CLC minutes were distributed to the CLC membership for comment and review. The minutes will be published on the Toronto Port Authority website once finalized.

M#58-A1: Toronto Port Authority to arrange for their waterside professional (Captain Satinder Singh) to attend the next CLC meeting to discuss the potential impacts of the proposed Hoverlink project.

- Updates were provided in this meeting. This item is now closed.

M#59-A1: Toronto Port Authority to consider Mr. Beck's (YQNA) request to include an appendix of all submitted letters by residents, in their original form, to RESA final Environmental Assessment Report.

- This item is now closed.

M#59-A2: Toronto Port Authority will provide an extension for any comments from Mr. Beck (YQNA) to be added to the RESA Environmental Assessment.

- This item is now closed. Comments have been received and are acknowledged but will not be added to the appendices due to passed deadlines.

M#59-A3: Toronto Port Authority to provide a breakdown of Q400 movement data by month in 2025 per Mr. Beck's (YQNA) request.

- Updates were provided in this meeting. This item is now closed.

M#59-A4: Toronto Port Authority to investigate Air Show practice noise source on August 26 and 28, 2025 before the show.

- This item is pending investigation. Updates will be provided once known.

M#59-A5: Toronto Port Authority will consider a more formalized process to monitor helicopter activity and ensure operators are flying prescribed routes.

- This item is ongoing.

M#59-A6: Councillor Malik's Office to investigate the feasibility of extending the Municipal Law Enforcement Officer (MLEO) certification powers to nearby facilities. The Airport and Waterfront Community Centre staff to connect offline for coordination and support.

- This item is ongoing. Updates will be provided once known.

3. Airport Business Updates

Warren Askew (Toronto Port Authority) presented the Airport Business Updates. Mr. Askew's updates were accompanied by presentation slides, which are included in **Appendix B**.

Key points from Mr. Askew's presentation are summarized as follows:

- Passenger Traffic
 - Passenger data up to September 2025 is down 15% from last year, consistent with trends at other Canadian airports.

- Decline is primarily due to the downturn in U.S. travel, influenced by ongoing geopolitical conditions.
- Aircraft Movements
 - General aviation and commercial movements are down 17% from last year.
- DASH 8-400 Movements
 - Movements are down 9% from last year.
- Helicopter Movements
 - Movements are down 23% from last year, upon addressing the data error that was double-counting helicopter movements previously.
- Medivac Movements
 - Movements are down in September compared to August, due to curfew operations and anticipated trends going into the end of the year.
- Noise Complaints
 - There has been a total of 148 complaints, mostly aircraft related.
 - The majority of complaints originate from the BQNA and YQNA areas, with two coming from North of Queen Street.

York Quay Neighbourhood Association representative Hal Beck noted that he finds the noise complaint area list on the Toronto Port Authority website unclear, with vague ranges. He then requested that the Airport provide a drop-down pin or descriptions to show area limits.

M#60-A1 - Toronto Port Authority to review how the noise area is labelled and defined on the Airport's complaints website.

Mr. Askew then announced the Air Canada US Service Expansion, noting the increase in service to the United States including LaGuardia (March 2026), Chicago, Boston, Washington, and Dallas (May-June 2026). This expansion will also include an additional two planes flying to Ottawa and Montreal through Jazz and Dash-8 (January 2026). The total of new flights will be 26, in addition to the 24 current domestic flights that go out daily.

After the presentation, Mr. Beck (YQNA) expressed concern that the CLC membership was not informed about Air Canada's new service. Mr. Askew explained that route announcements are commercial decisions made by the airline, not the Airport. Deborah Wilson added that the information was widely shared on the Airport's social media channels and was publicly accessible.

Toronto Island Community Association (TICA) representative Tony Farebrother, then inquired about whether Air Canada would need new aircraft for expanded routes. Michael MacWilliam clarified this is an Air Canada fleet acquisition planning matter, and that the Airport cannot speak to whether new aircraft are being purchased or if aircraft are being leased or transferred within the industry. Mr. Farebrother (TICA) followed up with another question regarding whether recent tree removals by City of Toronto Parks staff were requested by the Airport. Mr. MacWilliam confirmed that the Airport worked with the City of Toronto to trim trees near Runway 8 to ensure crash gate access.

Guest observer Diane Jameson asked whether new Air Canada flights are additional or redeployed from Pearson. Mr. Askew responded that only Air Canada would be able to address this inquiry. Ms. Jameson

then requested clarification regarding the rationale for the expansion, to which Mr. Askew noted that the Airport itself has not conducted any analysis regarding the number of seats being added to LaGuardia from the Toronto area, nor whether this represents a net increase in seats overall, or if it's a redeployment. However, he noted that airlines make decisions based on market conditions and where they see the most significant effect for travelers and demand.

Ms. Jameson also inquired about whether US preclearance staff will be shared with Pearson Airport. Mr. Askew responded that staffing decisions are determined solely by U.S. Customs.

Toronto Island Yacht Club representative Bill Duron asked if other U.S. airlines have expressed interest, given the increased U.S. service at the Airport. Mr. Askew noted that the Airport is open to discussions and has capacity and demand but cannot provide further details due to commercial confidentiality.

City of Toronto - Waterfront Secretariat - Jay Paleja asked whether Air Canada representatives are invited to the CLC meetings, noting that Porter attends regularly. Mr. Mosher confirmed that Air Canada is on the invite list and had accepted but were not present at this meeting.

M#60-A2 – LURA to follow up with Air Canada regarding participation in the CLC meetings.

4. Hoverlink Presentation

Mr. Mosher invited Erika Potrz Hoverlink's Chief Operating Officer and President to present an overview of the project. Ms. Potrz's updates were accompanied by presentation slides, which are included in **Appendix C**.

Key points from Ms. Potrz presentation are summarized as follows:

- Hoverlink is approximately 2-2.5 years away from launching service. The longest phase of the project is the manufacturing of the hovercraft vessels.
- Tariffs prevented manufacturing in the U.S., requiring the team to pivot to Canadian manufacturers. After extensive sourcing, suitable Canadian partners were identified. Approximately 80% of each hovercraft will be built in Canada - two vessels will be fully built domestically. Aluminum is sourced and manufactured in Canada, but stamping facilities are limited, requiring additional coordination.
- Throughout 2025, Hoverlink has been working to finalize vessel contracts with the Canadian builder, involving legal counsel, Lloyd's Registry for certification, as well as debt financiers and their counsel. Numerous milestones and compliance requirements must be met before the vessels are passenger ready.
- All prefabricated terminal structures will also be sourced from Canadian manufacturers. An estimated 60–80% of total project spending will remain in Canada. Hoverlink has been completing RFPs/RFQs to secure competitive pricing for infrastructure components.
- Periods of quiet do not indicate inactivity - they reflect ongoing legal, financial, and procurement processes. The team continues engaging the public and coordinating with Transport Canada.
- Hoverlink is now identifying and onboarding its C-Suite team and senior staff. Processes include competency reviews and personality assessments to ensure strong leadership for this unique project.
- The 18-acre South Shore site is a Greenfield development. The construction management briefing has been completed, and we will move into a competitive bidding process. Early site work will include clearing/scrubbing/grubbing, site servicing, as well as concrete and paving work.
- The next 24 months include extensive planning activities including - marine operations planning,

integration with Airport operations, safety planning, enterprise systems setup (finance and workflow), HR planning and training, as well as marketing and launch preparation.

After the presentation, Joan Prowse (BQNA) noted available space on the east side of the terminal near Cherry Beach and expressed curiosity about revisiting the project location, given ongoing neighborhood construction and upcoming developments. Ms. Prowse (BQNA) then expressed community concern and interest in understanding future impacts related to anticipated noise, congestion, and air quality. Ms. Potrz responded that the project intends to use biodiesel, which supports air quality improvements, and that major transit infrastructure would take 10–12 years, so Hoverlink is intended to provide needed service sooner. Additionally, she noted that the project cannot reevaluate the site at this stage, and that moving locations would require a full contract re-negotiation, triggering legal and procurement risks. Ms. Potrz explained that the company has already secured all required approvals and documentation from relevant agencies and could not commit on the spot to additional processes.

M#60-A3 - Hoverlink to schedule a separate meeting with community members to better understand future impacts.

Ms. Jameson asked whether a 30-year lease had been signed with Toronto Port Authority and whether this included consent under the Tripartite Agreement. Ms. Potrz confirmed that the lease has been signed and that the terminal is being developed on the Marine Dock Wall, which is federally regulated and not part of the Billy Bishop Airport. She continued to note that operations can continue even without the Airport, as passengers will arrive on the island side and use the existing tunnel to exit.

Mr. Beck (YQNA) asked for clarity on the permits and approvals required, specifically the Impact Assessment Act. He raised concerns regarding a lack of public consultation and noise assessment. Ms. Potrz then clarified that Hoverlink plans to return to the community as the project moves closer to launch. She described an upcoming open water testing period, during which hovercrafts will operate on Lake Ontario for about a month before public service begins. During this time, community members will be able to ride the craft, observe operations, and experience actual noise levels. She emphasized the importance of basing discussions on data, noting that noise studies conducted in a congested harbor area showed levels consistent with typical downtown background noise (55–65 dB). Ms. Potrz reiterated her willingness to continue conversations once real-world testing provides accurate information.

Mr. Mosher then concluded the discussion, noting that further conversations would continue at later meetings and that community concerns and expectations would be revisited.

5. RESA Project Update

Mr. Mosher invited Bojan Drakul to present the RESA Project Update. Key points from the presentation are summarized as follows:

- The team is proceeding with selecting a contractor to complete the work. The construction contract is expected to be awarded in the next couple of weeks.
- This is a design-build contract. The design is about 50% complete, based on what was submitted in contractor proposals. The contractor will complete the remaining design and prepare for construction.
- Construction is targeted to start in summer 2026. Once the contract is signed, the contractor will begin preparing required documentation and submittals, including the Traffic Management Plan. The project team expects to begin receiving documents from the design-build team in early 2026 and will share updates at that time.
- On the Environmental Assessment, it is being finalized and should be ready within the next couple of weeks. Responses to submitted comments will be provided once finalized.

After the presentation, Ms. Prowse (BQNA) asked for clarification on the feedback process. The project team confirmed that all responses submitted on time would be reviewed and included in the appendices. Ms. Prowse also raised a concern about addressing organizations by individual names. Mr. Drakul clarified that while individual names are not published, Toronto Port Authority will ensure that correspondence to organizations, such as BQNA, is addressed correctly at the organizational level.

Mr. Beck (YQNA) then requested clarification regarding who at Toronto Port Authority is responsible for the noise components of the RESA Environmental Assessment. Mr. Drakul explained that overall project management falls under the RESA Project Manager, Steve Dennis, who oversees the full scope of the project, including noise-related work. Mr. Beck (YQNA) then asked which contacts at the City and Transport Canada would be reviewing the EA's noise elements, to which Mr. Drakul confirmed that those details would need to be obtained directly from the City and Transport Canada.

Mr. Beck (YQNA) then expressed concerns about the draft EA, noting that his 16-page submission included 35 detailed questions. He stated his opinion that the noise assessment lacked information on construction methodology, phasing, and mitigation strategies. Mr. Beck (YQNA) also noted his objection to the response sent to BQNA (and forwarded to YQNA), stating that he thought certain analyses were not completed and that the EA lacked structured, criteria-based analysis. Mr. Mosher acknowledged that these concerns had been raised previously and reiterated that Toronto Port Authority will provide full responses to all submitted comments, complaints, and questions. Mr. Drakul added that the team takes the concerns seriously and that the consulting team includes a noise specialist with approximately 20 years of experience.

Ms. Jameson inquired about what work had been completed to date. Mr. Drakul explained that Toronto Port Authority is currently contracting for the design-build phase, with the final design expected to be ready by April 2026, and in-water construction to start depending on the Fisheries and Oceans Canada (DFO) permit (approximately June/July 2026). He then reiterated that there will be no contractor access through the neighbourhood, as all construction access to the Airport will occur by water via Toronto Port Authority port facilities. Lastly, Mr. Drakul noted that all communications will be shared with the community through Toronto Port Authority, not directly by the contractor, and will be posted on the website and social media.

Mr. Beck (YQNA) then requested a guidance document to help community members navigate Toronto Port Authority's online channels to stay informed - including direct links to key RESA information. Ms. Wilson agreed to prepare a simple one-page resource guide explaining how to access project updates through Toronto Port Authority's social media and online platforms. She also noted that the website has recently been updated, is fully accessible, and contains a dedicated page where all RESA updates are posted. Mr. Drakul added on, referencing past practice from the Airfield Rehabilitation Program (2016–2019), where regular updates were successfully shared with the community, and confirmed they will follow a similar approach for this project.

M#60-A5 - Toronto Port Authority to prepare a simple one-page resource guide explaining how to access project updates through their social media and online platforms.

Mr. Beck (YQNA) noted a request from the YQNA co-chairs that Toronto Port Authority attend and present an update at an upcoming YQNA general public community meeting in either January or March 2026, once project specifics are known. Toronto Port Authority confirmed they cannot commit at this time

but will take the request back internally to determine whether attendance is feasible and get back to the group with a response.

Ms. Prowse (BQNA) inquired about whether the construction management plan will require City approval and community input. Mr. Paleja (City of Toronto) noted that the project conditions include construction mitigation measures and traffic management plans that require community engagement to ensure that concerns are documented and factored into the planning.

6. Airport Operations Update

Mr. Mosher invited Michael MacWilliam (Toronto Port Authority) to provide an update on the Airport Operations. Mr. MacWilliam noted that moving forward, he will be delivering all Airport operations updates (airside and groundside). Key points from his presentation are as follows:

- City Ferry Operations
 - Toronto Port Authority continues supporting the City's ferry outage during electrification upgrades.
 - The target return date is December 15, with no indication of delay.
 - Higher-than-usual construction activity on the Islands has increased ferry demand, but operations remain manageable.
- Winter Operations
 - Official winter operations began November 15.
 - First snowfall occurred earlier than expected, allowing staff to exercise equipment and train new operators on real snow removal procedures.
- Noise Complaint Follow-Up
 - August 28 reported noise was identified as an F-35 Lightning jet transiting the area (making several passes around the runway and CN Tower) before landing at Pearson.
 - No notable aircraft activity was identified regarding the August 26th reported noise.

Following the presentation, Mr. Farebrother (TICA) inquired about the City ferry return timing, noting that the City has suggested that the switch back to the smaller Angara vessel may be earlier than December 15. Mr. MacWilliam acknowledged this could be beneficial but noted the larger temporary ferry currently in use handles high contractor traffic more effectively, and that some challenges are to be expected when switching back.

7. Communications and Community Outreach Update

Mr. Mosher invited Ryan White (Nieuport) and Claire Pfeiffer (Toronto Port Authority) to present updates on Community Outreach Update. Key points from their presentation are as follows:

- Mural Unveiling
 - Toronto Port Authority, led by terminal partner Nieuport Aviation and created by Jakarundi Graphics, completed the exterior mural project in August 2025.
 - The mural, titled "The Stories We Carry," was officially unveiled on September 25, with representation from the Mississaugas of the Credit First Nation, including Chief Claire Sault, as well as participation from the artists and the City of Toronto.

- The event highlighted Toronto Port Authority's commitment to community reflection and the role of public art in bringing people together.
- Music on the Fly
 - In collaboration with the City of Toronto and Arthaus, the Music on the Fly program continues with new formats to keep it fresh and community focused. Recent activations included the first-ever Halloween-themed Music on the Fly, and an interactive performance inviting community members to participate.
 - Planning is currently underway for a holiday performance, and continued experimentation through 2025 and into 2026.
- Haul for Hope '25
 - The Airport hosted the annual Hall for Hope event to raise funds for Hope Air's mission to provide support to patients and families who need to travel to access essential medical care.
 - This year, the Airport contributed over \$100k in charitable funds, adding to the \$500 raised across events at eight airports in Canada.
- Canadian Airports Safety Week
 - Canadian Airports Safety Week took place from September 15 to 19. Activities included a foreign object debris walk, talks with employee groups on lifting techniques and hazard spotting.
- Girls Take Flight
 - On October 4, the terminal and hangars at the Airport hosted the Girls Take Flight 2025 event, welcoming participants to learn more about aviation and STEM education, and "exploration flights" for a total of 86 girls.
- Noteworthy
 - Water/Fall Festival and "A Lake Story" Performance
 - Toronto Port Authority sponsored A Lake Story, a water-based artistic performance led by Melissa Gill.
 - Over 100 community paddlers participated with banners dyed using local plant materials.
 - Participation was part of the larger Waterfall Festival, celebrating cultural programming along Toronto's waterfront.
 - Toronto Inner Harbour Floatables Strategy Town Hall
 - Toronto Port Authority hosted a community town hall at the Waterfront Neighbourhood Centre where the University of Toronto (U of T) Trash Trapping Team presented results from recent waterway clean-up and monitoring work, and upcoming plans/opportunities for community input.
 - Upcoming Merch Shop

- Toronto Port Authority is launching a Billy Bishop merch shop on the Airport website, with community-requested items such as hats, socks, and branded merchandise that will be available in time for the holidays.
- Travel Modality Study
 - On September 18, Toronto Port Authority released updated findings from its travel modality study. Key findings include that 55% of travelers now use environmentally friendly travel modes when leaving the Airport - including walking, cycling, transit, and the free shuttle, representing a significant increase over previous study results. The findings reaffirm Billy Bishop as a walkable, connected, and sustainable transportation hub.
- Coming Soon
 - November 20: Daily Bread Food Bank donation drive kick-off
 - November 23: Float in the Santa Claus Day Parade
 - December: CHUM Christmas Wish Toy Drive (Toronto Port Authority, Ornge and Nieuport Aviation)
 - December 6: Black Aviation Professionals Network Stargaze Gala
 - December: Concord Adex Angel Trees in support of victims of human trafficking

Following the presentation, Mr. Beck (YQNA) reminded the group of a previous CLC meeting action item - 56-A3 requesting Toronto Port Authority to share information about the Airport's Sunflower Program with the Winward Co-op. He noted that the Co-op has several disabled folks who could benefit from the Sunflower Program.

M#60-A7 – Toronto Port Authority/LURA to share information about the Airport's Sunflower Program with the Winward Co-op building manager.

8. Environment, Social, and Governance (ESG) Update

Mr. Mosher invited Juhi Matta to present the ESG Update. Key points from the presentation are as follows:

- Air Quality Monitoring and Reporting Update
 - Report development is still underway, as the team expects a first draft from the consultant in the next few weeks. Following that, the team will undergo a rigorous peer review process, after which they will share the findings with the CLC membership.

Following the presentation, Ms. Prowse (BQNA) asked whether the U of T research team, which led the earlier collaborative air quality study, would be included among potential peer reviewers. Ms. Matta responded, confirming that the report will be peer reviewed after the draft is completed and internal revisions are complete - therefore, this decision has not yet been made. Ms. Matta also emphasized that the current effort is an internal study, not a collaborative academic project like the previous one, and that Dr. Dennis Kore, who is leading the current study, has decades of experience in air quality monitoring and is supported by the Airport's operational experts.

Ms. Jameson asked for clarification on how many months the current air quality study covers. Ms. Matta responded that the monitoring has not been continuous because permanent monitoring stations are not

yet installed. She then noted that Phase 1 was conducted last fall over approximately two weeks and focused on identifying monitoring locations and potential sources of UFP emissions. After that, a follow-up monitoring period took place in the spring for another two weeks, focused on measuring impacts under different weather/wind conditions and collecting data both at the Airport (on the Island) and in nearby neighborhoods (e.g., Fort York, Bathurst area). Therefore, the total field monitoring time was approximately four weeks, with additional work taking place outside the monitoring periods, including analysis, planning, and desktop research. Ms. Matta added that these four weeks included varied operational conditions, including runway operations and simulated Airport activity, to capture a wider range of emissions scenarios.

9. CLC Member Updates

Mr. Mosher invited CLC members representing organizations to provide any updates. The updates are summarized as follows:

- Joan Prowse (BQNA)
 - The annual Bathurst Quay Neighbourhood Association General Meeting is scheduled for Tuesday, November 25 from 6:30 p.m. to 9 p.m. The meeting is open to all community members, including representatives from the Airport. Guest speaker David Crombie is invited for his historic role in shaping the neighborhood's early-1980s planning framework. Additional presenters include representatives from the Co-op Housing Federation of Toronto (CHFT).
- Michael Bethke (EWCA)
 - EWCA will be hosting a public meeting on Monday, November 17th from 7:00 p.m. to 8:30 p.m. (East Bayfront Community Recreation Centre, 261 Queens Quay East) regarding the Quayside development. The meeting will feature a presentation by Jed Kilburn (Associate Vice President of Development, Waterfront Toronto), and Benjamin Hoff (Partner, Urban Strategies, on behalf of Quayside Limited Impact).
 - The session will cover new project information, construction activity, and evolving elements of the Quayside redevelopment.
 - Members of the CLC were invited to attend.

10. Business Arising

11. Hal Beck (YQNA)

- a. Mr. Beck raised several process questions regarding the January amendment to the Tripartite Agreement, noting that they were unaware of the amendment when it was executed and did not recall any discussion at the CLC, and requested clarification on whether formal notice had been sent to the committee.
 - i. Ms. Wilson responded, noting that a press release was issued and posted publicly on the day the amendment was signed, directing the public and stakeholders to the updated document on the Port Authority website.
 1. A link to the January announcement was posted in the chat for member reference:
 - a. [Amended Tripartite Agreement Completed Enabling RESA Compliance at Billy Bishop Toronto City Airport](#)

- b. Mr. Beck then requested clarification from the RESA consultant regarding how atmospheric inversion conditions were considered in the modelling, and which weeks of the year are expected to present the most severe impacts.
- c. Mr. Beck also noted his opinion that there were inconsistencies across consultant reports regarding baseline noise levels at the waterfront. Mr. Beck recommended that the Tripartite signatories consider commissioning a formal background sound level study for the Airport and surrounding area, as an accurate baseline data would help ensure consistent methodologies across future consultant assessments.

- i. Mr. Mosher responded, confirming that these items would be noted.

Mr. Mosher concluded the meeting by noting that this meeting marks the 60th CLC meeting, representing 15 years of ongoing dialogue, collaboration, and community engagement. Mr. Mosher emphasized that this forum is a unique model of cooperation between community members, stakeholders, and the Airport, and acknowledged the significant commitment from all participants. He mentioned that members consistently dedicate their evenings, giving up personal and family time, to ensure community perspectives are heard and that the Airport continues to operate as a responsible neighbour. Mr. Mosher concluded by underscoring the importance of maintaining a respectful, constructive, and orderly environment within the committee.

To end the meeting, Mr. Mosher confirmed that details for the next meeting will be shared in the New Year, thanked members for their participation, and extended wishes for a safe and happy holiday season.

The meeting was adjourned at 8:30 p.m.

DRAFT

Appendix A – Meeting Agenda

Billy Bishop Toronto City Airport Community Liaison Committee Meeting #60

Wednesday November 12th, 2025
6:30 p.m. – 8:30 p.m.

Zoom Link

<https://lura-ca.zoom.us/j/69061420036?pwd=dfcSDdheqB6SdiyEfVsSZnTdNc7u9A.1>

AGENDA

- 6:30 Welcome (Geoffrey Mosher)
- 6:32 Land Acknowledgement
- 6:40 Airport Business Updates (Warren Askew)
- 6:55 Presentation from Hoverlink
- 7:15 RESA Project Update (Bojan Drakul)
- 7:30 Airport Operations Update (Michael MacWilliam)
- 7:50 Communications and Community Outreach Update (Ryan White & Claire Pfeiffer)
- 8:00 Environment, Social, and Governance (ESG) Update (Juhi Matta)
- 8:10 CLC Member Updates (CLC Members)
- 8:25 Business Arising
- 8:30 Adjourn

Materials Sent in Advance

- CLC Action Items

Appendix B – Airport Updates Presentation

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Appendix C – Hoverlink Presentation

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